



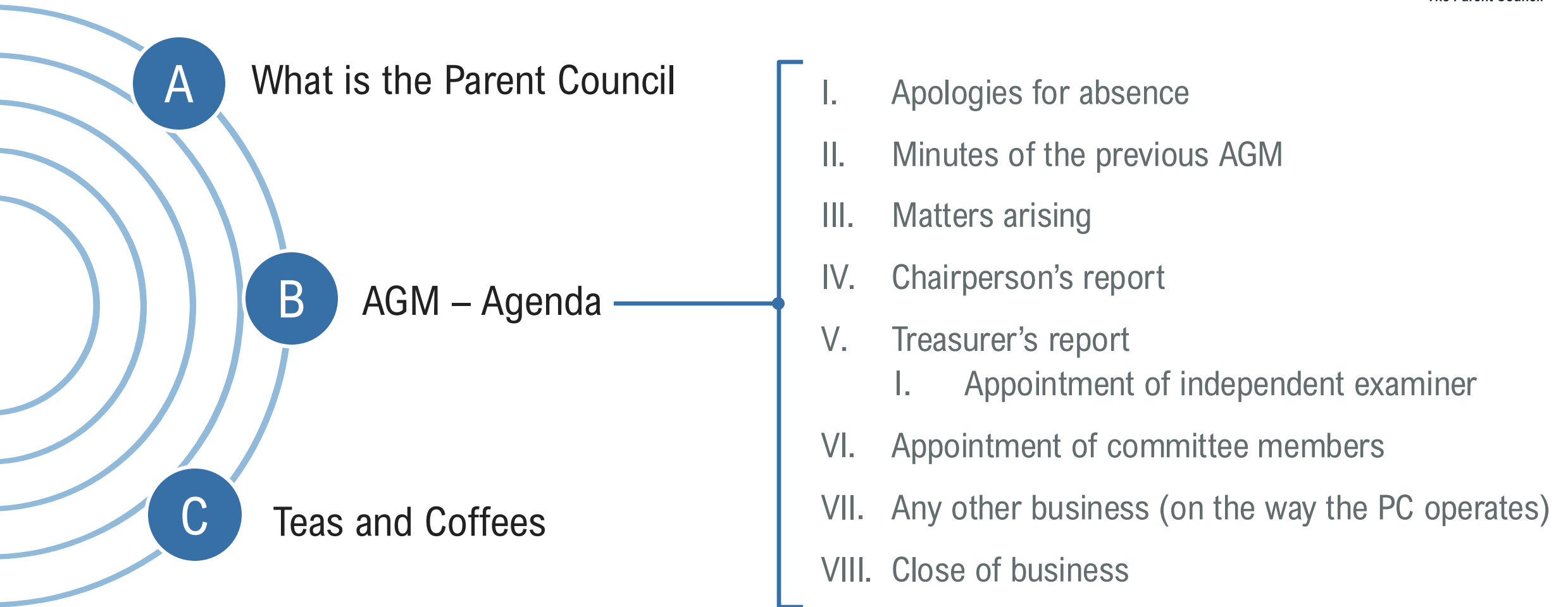
**The Parent Council**

# **St. Andrews FCRC Primary School Parent Council**

Annual General Meeting

September 2025

# Agenda



# Why do we have the Parent Council?

## Aims and objectives



### Support

- To **work in partnership** with the school to **create a welcoming environment** which is **inclusive for pupils and parents**
- To **identify and represent the views of parents** on the education provided by the school and other **matters affecting the education and welfare of the pupils.**



### Community

- We work together with everyone involved in school life – parents, learners, teachers, school staff and our school community
- We also build **links with our parishes** (St. John's and St. Kentigerns) and establish connections within **the wider community, local councillors,** and services to support our school



### Events

- We support the school in events held for and with parents such as **parent meetings, coffee mornings and concerts** and work to encourage and **help facilitate parents and carers** to attend



### Fundraising

- We provide practical support through **fundraising activities** involving a whole school approach for the benefit of our school community

# We are a registered charity



The Parent Council is a registered charity, **St Andrews Fox Covert Primary Parent Council, SC042660** and as its committee, **we have an obligation to the charity to ensure it is managed in a legal and transparent nature.**

## Charity Trustee's

**Charity trustees are the people who control and manage a charity** and they are responsible for complying with the law. In our committee, the charity trustees are people who **fill the elected roles of Chair, Vice Chair, Treasurer and Secretary.**

## Members

With regards to the wider committee, The Scottish Charity Regulator, OSCR, also state in their guidelines:

*"The 2005 Act states that charity trustees are the people who have "the general control and management" of a charity. However, there can be situations where people who are not formally appointed as charity trustees can exercise influence and even control over a charity. For example, an elected member or employee of a local authority attends meetings of the charity trustees. The 2005 Act makes the following two points clear:*

*Charity trustees are responsible for the charity and may not pass this responsibility onto anyone else as long as they remain a charity trustee.*

*Any person who, though not formally elected or appointed as a charity trustee, exercises some degree of control over a charity, may still be held legally liable as a charity trustee."*



For more information, please read the OSCR website

# The Parent Council members

Current members & always welcome new members



**Kerr**  
P6 parent

*Chairperson*



**Aziza**  
P5 parent

*Secretary*

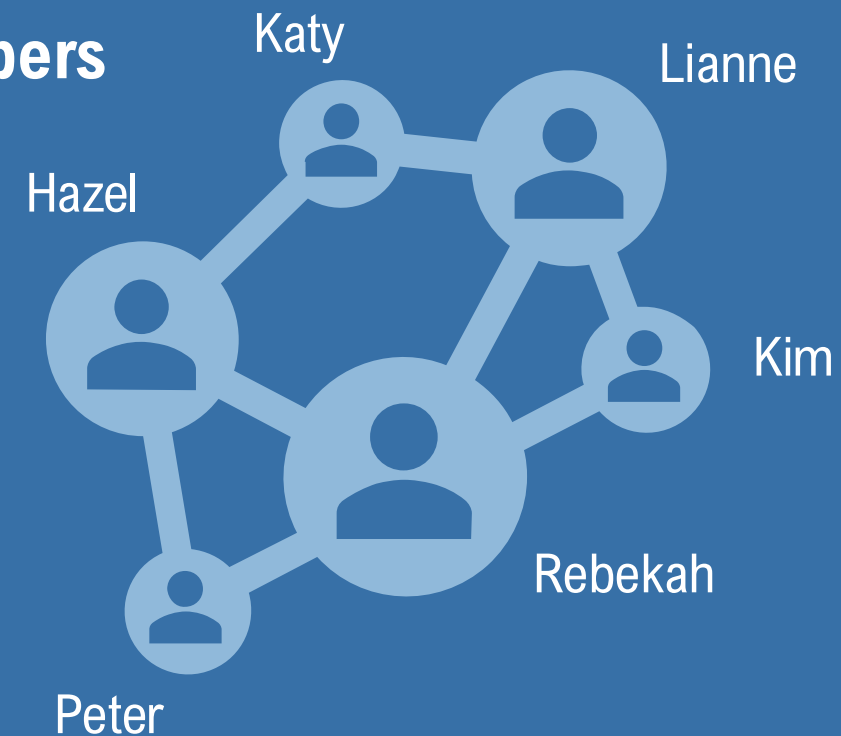


**Maarten**  
P1 parent

*Treasurer*



## Other members



*... and more volunteers*



# The Team





**The Parent Council**

# **Annual General Meeting (AGM)**



**The Parent Council**

- **Apologies**
- **Previous Minutes**
- **Matters arising**
  - None to report

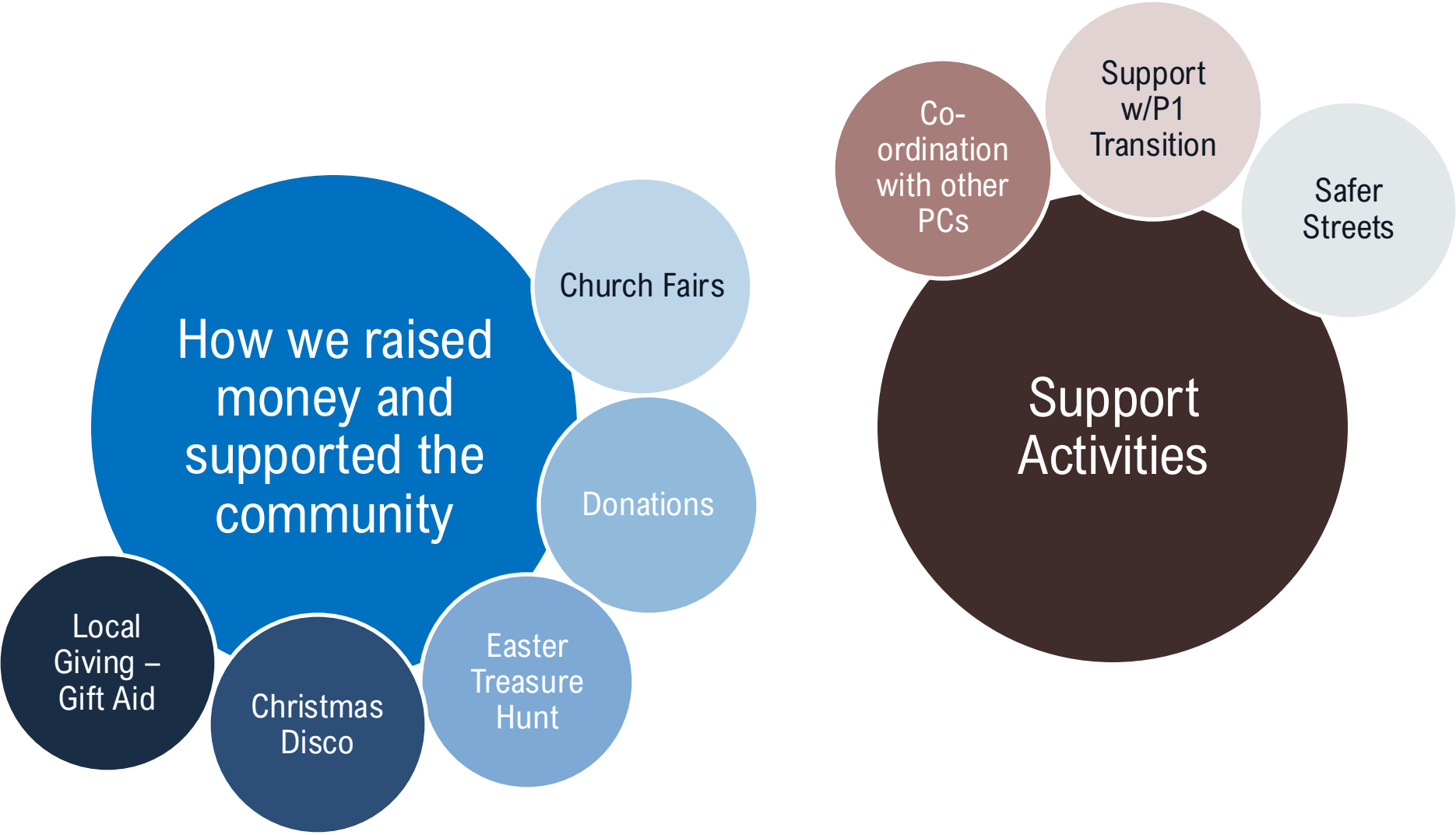




The Parent Council

# Chairperson's Report

# Parent Council Achievements - 2024/2025





The Parent Council

# Fundraisers and 'fund' memories



# Church Fair



The Parent Council





# Christmas Disco



The Parent Council





# Easter Treasure Hunt





# Match funding





# Support Activities

# School Community Interaction



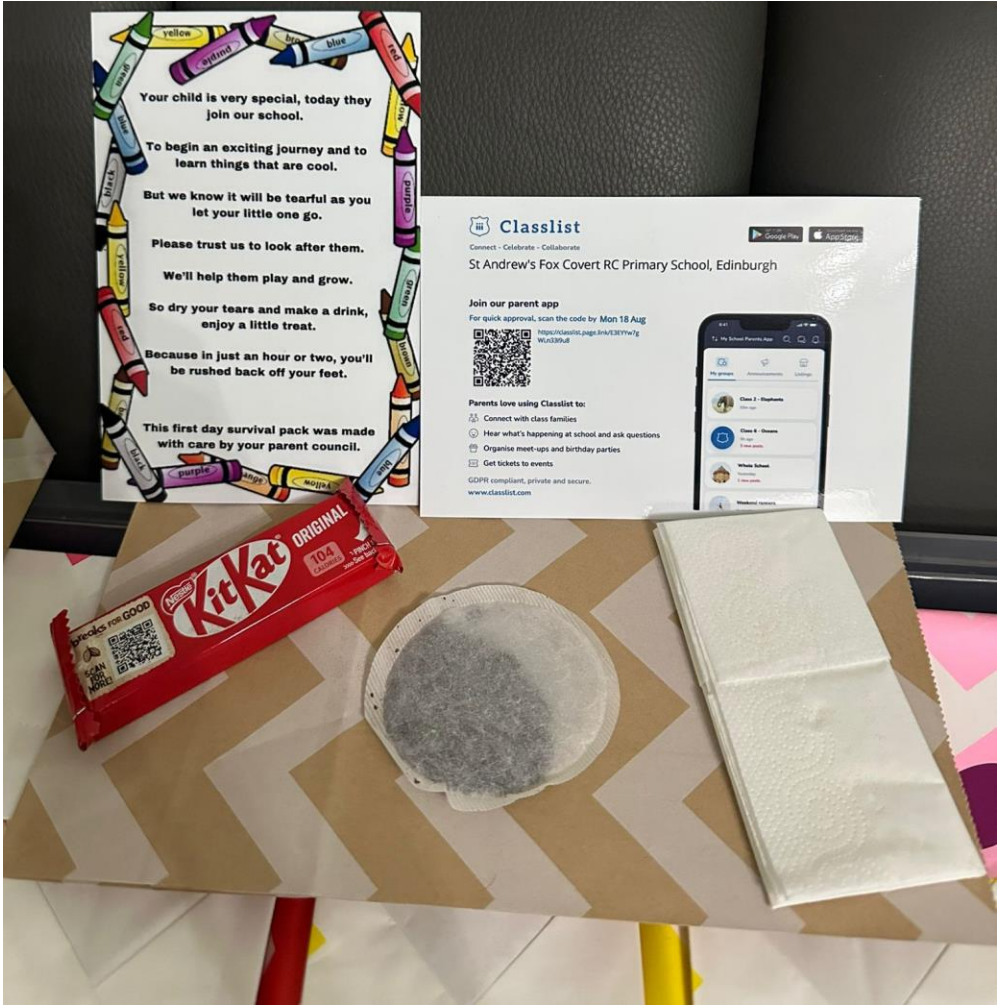
PC Info board



Coffee morning with parents



# P1 Transition





# The Bike Station

<https://www.thebikestation.org.uk/weebikelibrary>





# Panto comes to St Andrews







The Parent Council

# Treasurer's Report

# Parent council financial year 1 August 2024 – 31 July 2025

Approval of accounts before publication with OSCR

As an approved charity by the Office of the Scottish Charity Regulator ("OSCR") we are required to meet certain standards and publish our financial results annually with OSCR

Summary financial data in respect of most recent year from 1 August 2024 – 31 July 2025

Balance as at 1 August 2024

**£7,541.57**

Balance as at 31 July 2025

**£7,105.95**

Income generated during financial year

**£2,668.78**

Expenses incurred during financial year

**£5,406.15**

# Parent council financial year 1 August 2024 – 31 July 2025

Approval of accounts before publication with OSCR

Breakdown of income generated:

- Edinburgh council annual payment £532
- Halloween, Christmas and Easter events £909.91
- P7 camp fundraiser (cc skiing) £1,117.36
- Asda cashpot £94.55
- Interest £14.96

Breakdown of expenses incurred:

- Conifox trip £3,201.75
- School trips £777.50
- Panto £380
- Thank you Fr Jeremy and staff £252
- Other expenses £794.90

Balance not impacted by the playground reserve or “rainy day” reserve is **£3,336.99**

**Question 1:** Please can those in attendance confirm their acceptance and approval of the accounts? (Y/N)

**Question 2:** Please can those in attendance provide their approval for Eddie Atkins (TBC) to review and approve the accounts before submission to OSCR? (Y/N)



**The Parent Council**

# **Appointment of Committee members**

# The Parent Council members

Current members & always welcome new members



???  
??? parent

*Chairperson*



???  
??? parent

*Secretary*

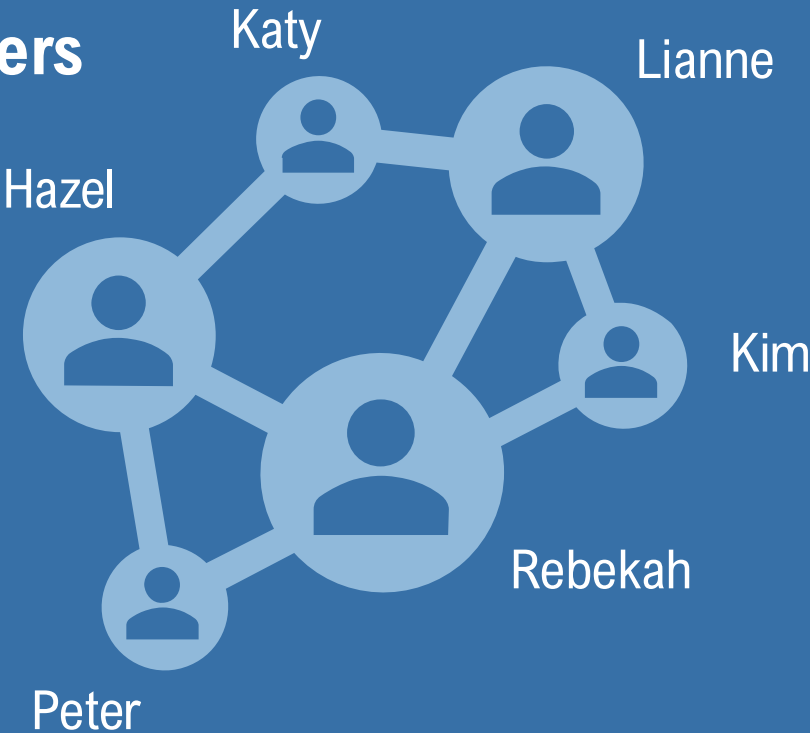


**Maarten**  
P1 parent

*Treasurer*



## Other members



*... and more volunteers*



**The Parent Council**

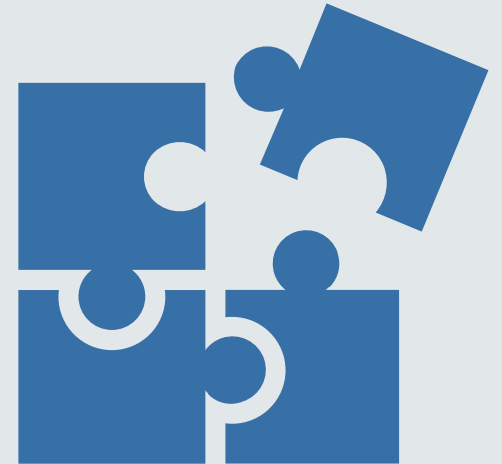
# **2025/2026 Objectives**



# Parent Council – Objectives 2025/2026

This year our objectives include a mix of fundraising and community engagement

- Fund raise
  - Halloween event
  - St Andrew's Day Ceilidh
  - Corstorphine Summer Fair
  - Church Fair bake sales (Christmas, Easter)
- Maintain closer links with the church
- Encourage more parent involvement in your Parent Council
- Secure a replacement Chairperson & Secretary



# How can you participate in the St. Andrews Parent Council?



## Skills

- Everyone on the Parent Council **will bring something different** and lend their unique and varied skills, interests, knowledge and experience to help with our continued success



## Involvement

- One of the main objectives for Parent Councils is helping parents to be involved in their children's learning and school community
- Involvement can take many different forms and our parents and carers have opportunities to **get involved in ways that suit them best**



## Meetings



- We ask our Parent Council members to attend as many meetings as able (**six per academic year**)
- We understand that this is not always possible and schedule our meetings to be 'family-friendly' and accessible; if unable to attend, your contributions are welcomed
- **Agendas are published ahead of meetings and minutes after**

## Teams



- We work as a **team for the benefit of our school community**

# St Andrew's Fox Covert RC Primary School Improvement Plan 2025-26

## Learning and Teaching

Ensure high quality consistent learning and teaching experiences for all pupils with a focus on leadership of learning.

## Learning and Teaching

Update our learning and teaching framework for St Andrew's and share with all stakeholders. Create a pupil friendly framework.

## Vision, Values and Aims

Review the school's vision, values and aims with pupils, parents, staff and partners.

## Curriculum

Continue our renewed focus on outdoor learning within the curriculum.

## Curriculum

Share updated curriculum rationale with all stakeholders.

## Curriculum

Create planning progressions for Social Subjects, Science, Technologies and Expressive Arts.  
Map out pupils learning journey from P1 to P7.

## Wellbeing, Equality and Inclusion

Ensure a rights-based approach across the school curriculum and in all aspects of school life. Work on our action plan for Silver Rights Respecting school.

## Wellbeing, Equality and Inclusion

All staff will undertake professional learning in Equalities. Pupil Equality Group will work with all pupils on our diverse school population.

## Wellbeing, Equality and Inclusion

Ensure every child has access to a trusted adult in school and introduce the use of wellbeing webs with pupils.





**The Parent Council**

- **Any other business**
  - Next Committee meeting 6th October
- **Close of business and thank you**

# We have an amazing community who support us through all of our efforts



Thank you – You are awesome!

All the **teaching staff**; thank you all for working so hard and keeping pupils at the heart of everything you do

Our fabulous **administrative staff and business manager**

**Kenny and all the janitorial staff** for keeping the school ship shape

All of our amazing **kitchen staff**

St Andrews **Pupils**: thank you for being so awesome!

Thanks to **parents and families who make an effort** to be involved in school

# How to find us



**standrewsfoxcovert.  
com/  
parent-council**



Get engaged on  
**Classlist**



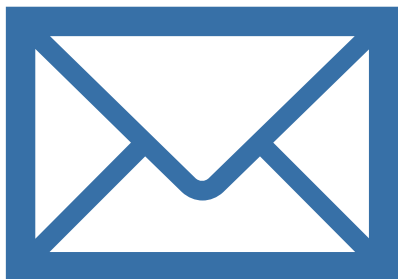
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parentcouncil**



# Further information



## CONTACT

E-mail: [standrewsparentcouncil@outlook.com](mailto:standrewsparentcouncil@outlook.com)

FB page: St Andrews FCRC Parent Council

X: st\_andrews\_pc

St. Andrews FCRC Primary School Parent Council Constitution

<https://foxcovertrcprimary.wordpress.com/constitution/>

Please read the constitution on the school website; this sets our aims and objectives as a Parent Council

Parentzone Scotland: The Role of a Parent Council

<https://education.gov.scot/parentzone/getting-involved/parent-councils/about-parent-councils>

Connect: Resources, Support and Advice for Parents & Parent Councils

<https://www.connect.scot/>



**The Parent Council**